



# Board of County Commissioners Agenda Request

4E  
Agenda Item #

**Requested Meeting Date:** December 22, 2020

**Title of Item:** Adopt 2021 Budget, Levy, and Supporting Resolutions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b>  Please adopt the following resolutions: 1. 2021 Levy 2. 2021 Budgets 3. Unorganized Road & Bridge Transfers 4. County Ditch and County Development Transfers 5. 2021 Boat & Water Agreement Budget 6. 2021 ECRL Levy 7. 2021 Unorganized Townships 8. 2021 ACSW and Snake River Watershed Appropriations 9. 2020 Ditch Fund Budgets 10. 2021 Non Levy Budgets		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Recommend adopting the attached resolutions.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 22, 2020

By Commissioner: xxxx

20201222-xxx

**2021 Levy**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2020 for the following funds:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$9,376,265
Road and Bridge Fund	\$2,492,586
Solid Waste	\$228,614
Health & Human Services Fund	\$2,830,711
County Parks	\$15,000
Debt Service	\$745,516
Total:	\$15,688,692

Commissioner xxxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA)  
COUNTY OF AITKIN)

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22<sup>nd</sup> day of December 2020, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 22<sup>nd</sup> day of December 2020

\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 22, 2020

By Commissioner: xxxx

20201222-xxx

2021 Budgets

**BE IT RESOLVED**, that the following 2021 budgets be set for the leviable funds of Aitkin County:

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$15,144,389	\$55,661	\$15,200,050
Road and Bridge	\$11,081,376	\$0	\$11,081,376
Health & Human Service	\$6,735,151	\$550,000	\$7,285,151
Parks	\$641,160	\$131,755	\$772,915
Debt Service	\$745,516	(\$39,726)	\$705,790
Total:	\$34,347,592	\$697,690	\$35,045,282

Commissioner xxxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

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COUNTY OF AITKIN}

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Jessica Seibert  
County Administrator

By Commissioner: xxxx

**20201222-xxx**

**Unorganized Road & Bridge Transfers**

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund. Monies to be transferred form the individual accounts of the Unorganized Townships as given below. Purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

Unorg Township

52-22	\$4,696.51
45-24	\$10,584.98
47-24	\$52,796.74
52-24	\$7,633.76
50-25	\$4,359.94
52-25	\$2,669.10
50-26	\$977.50
48-27	\$9,755.55
49-27	\$12,207.74
50-27	\$975.00
51-27	\$1,667.50
52-27	\$11,706.58
51-25	\$1,400.00

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

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**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22nd day of December 2020, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 22nd day of December 2020**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 22, 2020

By Commissioner: xxxx

**20201222-xxx**

**County Ditch and County Development Transfers**

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the ditch accounts to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

County Ditch 23	\$687.50
County Ditch 37	\$130.00
County Ditch 63	\$1200.00

**BE IT FURTHER RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the County Development Fund to the County Road and Bridge Fund to cover maintenance of the following County Ditches:

County Ditch 14	\$970.00
County Ditch 23	\$712.50
County Ditch 24	\$145.00
County Ditch 28	\$373.60
County Ditch 34	\$1470.00
County Ditch 42	\$3130.05
State Ditch 88	\$836.08
County Ditch 13	\$1100.00
County Ditch 29	\$1200.00

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Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 22, 2020

By Commissioner: xxxx

20201222-xxx

2021 Boat & Water Safety Agreement Budget

**BE IT RESOLVED**, the Aitkin County Board of Commissioners approves the 2021 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$119,983 for a term January 1, 2021 to December 31, 2021.

	<u>Revenues</u>	<u>Co Share</u>	<u>Expenditures</u>
Misc. Receipts	\$100		
Boat & Water Grant	\$28,375		
<b>Totals:</b>	<b>\$28,475</b>	<b>\$91,508</b>	<b>\$119,983</b>

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Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 22, 2020

By Commissioner: xxxx

**20201222-xxx**

**2021 ECRL Levy**

**BE IT RESOLVED**, that the amount of \$233,577 be budgeted and levied for the year 2021 for the East Central Regional Library.

Commissioner xxxx moved the adoption of the resolution and it was declared adopted upon the following vote

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Jessica Seibert  
County Administrator

By Commissioner: xxxx

20201222-xxx

**2021 Unorganized Townships**

**BE IT RESOLVED**, that the following 2021 budgets be set for Unorganized Townships:

	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Unorganized Road and Bridge	\$46,000		\$46,000
Unorganized Fire Fund	\$39,650		\$39,650
Unorganized Cemetery	\$2,700		\$2,700

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\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: xxxx

20201220-xxx

**2021 ACSW and Snake River Watershed Appropriations**

**BE IT RESOLVED**, that the budget and appropriation in the amount of \$121,769 be set for 2021 for the Aitkin County Soil and Water Conservation District (\$76,549 from the General Revenue Fund and \$45,220 from County Development Funds) and \$10,079 be set for the Snake River Watershed District.

Commissioner xxxx moved the adoption of the resolution and it was declared adopted upon the following vote

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County Administrator

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**20201222-xxx**

**2020 Ditch Fund Budgets**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2020:

<u>Fund/Account</u>	<u>Fund/Acct</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Judicial Ditch 2	7-350	\$14		\$0
Co Ditch 5	7-353	\$0		\$0
Co Ditch 21	7-365	\$0		\$0
Co Ditch 24	7-351	\$0		\$145
Co Ditch 28	7-356	\$0		\$374
Co Ditch 30	7-352	\$160		\$0
Co Ditch 34	7-357	\$0		\$1470
Co Ditch 36	7-358	\$0		\$0
Co Ditch 37	7-359	\$0		\$130
St Ditch 63	7-362	\$0		\$0
St Ditch 66	7-363	\$0		\$0
Co Ditch 2	7-367	\$0		\$0
Diversion Channel	7-373	\$0		\$0
Co Ditch 23	7-354	\$0		\$1400
Co Ditch 25	7-355	\$0		\$0
Co Ditch 42	7-360	\$0		\$3130
Co Ditch 58	7-361	\$0		\$0
Co Ditch 20	7-364	\$0		\$0
Co Ditch 43	7-366	\$0		\$0
Co Ditch 29	7-371	\$0		1200
Co Ditch 38	7-	\$0		\$0
Co Ditch 14	7-	\$0		\$970
Co Ditch 63	7-	\$0		\$1200
St Ditch 88	7-	\$0		\$836
Co Ditch 13	7-	\$0		\$1100

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By Commissioner: xxxx

20201222-xxx

2021 Non-Levy Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2020.

<u>Fund/Account</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Law Library	\$30,000	\$0	\$30,000
County Development	\$317,000	\$184,937	\$501,937
Cons. Forf Tax Sales	\$0	\$0	\$0
Forfeit Tax Sales	\$1,400,000	(\$535,665)	\$864,335
Resource Management	\$423,000	\$138,495	\$561,495
County Surveyor	\$456,374	\$7,142	\$463,516
Missing Heirs	\$0	\$0	\$0
MCIT	\$400	(\$400)	\$0
Collaborative Grant	\$70,500	(\$15,500)	\$55,000
Environmental Trust	\$13,600	\$0	\$13,600
LLCC	\$87,776	\$148,794	\$236,570

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